

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Dept of Public Instruction **Division:** School Support Division

Budget Code: 13510 **Center Title:** Financial & Business Services Area **Center Number:** 1300

***** Position Information *****

Proposed Classification: School Meals Program Consultant **Proposed Salary Grade:** 72

Salary Range: \$34,671 - \$54,434 **Proposed Effective Date:** 07 /01 /04

Number of Positions: 2

	<u>Center Authorized Budget</u> <u>As of 3/31/04</u>	<u>Current Request</u>
Total Budget	\$ 12,548,559	\$ 106,088
Receipts	<u>6,692,337</u>	<u>106,088</u>
Appropriation	\$ 6,156,222	\$ 0

Funding Source(s): Child Nutrition Federal Grant Funds

Justification for Position (including description of duties and responsibilities):

The working title of the 2 requested positions is Child Nutrition Regional Consultant. Currently the Department of Public Instruction (DPI) has six consultants with an average workload of 20 LEAs, 400 schools, 12 charter schools, eight residential childcare institutions and 18 other food service sponsors. Increasing the number of consultants from six to eight would align the child nutrition services with the DPI's eight education regions and more important would allow the consultants to provide technical assistance and training to school food authorities and not just monitor for compliance with federal grant regulations. The workload would change to 15 LEAs, 300 schools, 9 charter schools, 6 residential childcare institutions and 13 other sponsors and travel expenditures would be reduced. Successful implementation of the five U.S. Department of Agriculture's Child Nutrition programs (National School Lunch Program, School Breakfast Program, After School Snack Program, Seamless Summer Food Service Program and Special Milk Program) by the LEAs, schools, etc. is a direct result of the tasks assigned to these consultants and adequate staffing will further guarantee that success.

Statutory Reference for Request

Presentation to be made by

Title

Agency Head Signature

State Budget Officer Signature

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Agency: Dept of Public Instruction **Division:** School Support Division

Budget Code: 13510 **Center Title:** Financial & Business Services Area **Center Number:** 1300

***** Position Information *****

Proposed Classification: School Meals Program Consultant **Proposed Salary Grade:** 72

Salary Range: \$34,671 - \$54,434 **Proposed Effective Date:** 07 /01 /04

Number of Positions: 1

	<u>Center Authorized Budget</u> <u>As of 3/31/04</u>	<u>Current Request</u>
Total Budget	\$ 12,548,559	\$ 53,044
Receipts	<u>6,692,337</u>	<u>53,044</u>
Appropriation	\$ 6,156,222	\$ 0

Funding Source(s): Child Nutrition Federal Grant Funds

Justification for Position (including description of duties and responsibilities):

The working title of the position is Child Nutrition Management Analyst. This position is responsible for assisting school food authorities in effectively managing their nonprofit food service operation to ensure that maximum financial benefits accrue to the child nutrition program. The Department of Public Instruction (DPI) has contracted with a part-time analyst for six months. During this short time, the contractor has assisted school food authorities in locating an additional \$600,000 in federal reimbursements for the child nutrition programs. The success of this contractual arrangement indicates the need for a permanent full-time position to provide school food authorities with financial management services. School food authorities are continuing to struggle with the changing environment of school meals such as the increase in revenues from a la carte sales, decrease in program participation, and expansion of revenue reporting options that can influence federal reimbursements. This position will assist child nutrition directors, supervisors, bookkeepers and finance officers in making child nutrition program management decisions based on program regulations and current practices in order to maximize their federal reimbursements.

Statutory Reference for Request

Presentation to be made by

Title

Agency Head Signature

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